

Minutes of the weekly meeting held on Saturday 03rd October 2016

Location: RWA Office, 11th floor, Prakashdeep Building

Date: 03rd Oct 2016

Time: 4:30pm to 5:30pm

Mr. Ashok Kumar Jain- President (Flat No.-302)

Mr. Ravi Sharma- Vice President (Flat No. -1007)

Mr. Lokesh Kumar Gupta- Secretary (LB-11)

Mr. Kailash- Member (UB-05)

Mr. Tarun Vohra- Treasurer (Flat No. 105)

Mr. Arun Jain- Member (Flat No. 507)

Mr. Balbir Mehta- Member (Flat No. 710-11)

Mr. Anil Arora (Flat No. 1109)

Agenda of meeting and further Discussion & Decisions.

1. Billing Software.

- a) Member seen the progress of work, sample of invoice have been shown to members and working team ensured to the members that work will be completed by 5th October 2016.

2. Main HT power cable (other source) to be connected through NDMC.

- a) Kept on hold due to join expense between Prakashdeep Building and Ansal Bhawan society. Members decided to discuss with Ansal Bhawan society to make the strategy and call vendor for negotiation to get the cost benefit to both building.

3. Column for three basements, rehabilitation/Retrofitting work.

- a) Work is under progress.

4. Entire Fire pipeline (6" & 3") located in plant room and up to DG room need replacement.

- a) Quotation received from interested vendors and same is under negotiation.

5. Under ground water tank MS cover and other sewer main whole cover needs replacement.

- a) Quotation received from interested vendors and same is under negotiation.

6. All five DG set B-Check (Servicing) is due.

- a) Work completed with the total cost of Rs. 1,00,000/- with material.

Work on hold

1. **Discussion on Power/Energy Audit for 2014 & 2015. (Pending)**
 - a) **Apr-12 to Mar-13**
 - b) **Apr-13 to Mar-14**
 - c) **Apr-14 to Mar-15**
 - d) **Apr-15 to Mar-16**
2. **A main Bank Account no (5034) viewing right is needed through net banking. (Pending).**
 - a) Dependency will be Zero to the Bank for getting Statement of Bank account.
 - b) Expedite entry in to tally and immediate verification of online payment through NEFT/RTGS.
7. **Car Top Balustrade to be installed on the rooftop of elevators (KONE Make)**
 - To be **discussed**.
3. **Replacement of 2 nos. KONE elevators**
 - a) Kept on Hold.
4. **File Cabinet for Estate Office to upkeep the filing system.**
5. **Standby DG self starter.**
 - a) Quotation awaited.
6. **CCTV Camera & TV relocation, re-wiring & system needs to be connected to Estate office computer through switcher control.**
 - a) Under Discussion.
7. **CCTV Control room to be re-organized to avoid large no. of complaints.**
 - a) Under Discussion.